

(NOTE OF CERTIFICATION: These minutes were certified by a unanimous Building Committee vote on Wednesday, July 1, 2015. The minutes were approved and certified, as drafted, on a motion made by Jay Corey, seconded by Gerry Surette. The vote was unanimous in favor. All members were present at the July 1 meeting, except Greg Ahearn.)

Meeting Minutes

Woburn Wyman-Hurld Building Committee Meeting

February 5, 2015 – 4:00 PM – Engineers Conference Room

Roll call –

Present –Galvin, Donovan, Corey, Quinn, DiNizio, Elia, Surette, Gauthier

Not Present- Mills, Mulrenan, Ahearn

Approval of Minutes from last meeting – Motion by Jay, second by Tom Quinn, all present voted approval

Designers Presentation:

- Ken DiNisco presented a presentation that indicated progress on the project to date
- Indicated progress since last meeting
- Reviewed reconciled estimate process and finalized budget number (greater details in MBC presentation)
- Site plan review – no changes since last month
 - o Reviewed (3) bus queuing options available to the school department
 - o Reviewed changes around existing farm stand that assists in storm water management
 - o Reviewed addition of “patio” around farm stand
 - o Reviewed areas that will remain as “lawn” or agricultural areas that will be available for planting
 - o Review proposed raised planting beds
- Reviewed room data sheets
 - o Outlines discussions with school department and staff of the two schools
 - o Outlines equipment and furnishings discussed
 - o Comment from Superintendent Donovan that the entire school department feels DiNisco has listened extremely well to the staffs comments and is very appreciative

MBC presentation:

- MBC presented budget report package that included:
 - o Original email to MSBA of 2013 that indicated budget should be between 35-45 million
 - o Summary memo of what budget includes
 - o Revised proposed budget indicating that the designers are requesting the line item for the FFE be increased by \$93,000 over the MSBA allowable figure. DDP feels

that the historical data shows that a new school cannot be fitted up at the MSBA value. MBC and DDP pointed out that the \$93,000 would not be reimbursable.

Questions from committee and public:

- DDP was asked to review the agricultural portions of the site that would be remaining after the construction
- Elia asked if it would be possible to make sure that the telephone, security and building automation systems that the school department can be used in this building as well. MBC and DDP indicated that the state discourages using proprietary products and if the City wanted to use specific vendors a vote would be required. DDP indicated that they believe they will be able to specify products that will be acceptable to the school department
- Quinn asked if the team felt if the printing costs might be too high with the recent use of electronic bid documents. MBC and DDP felt the budget figure was appropriate.

A motion was made by Elia to authorize DiNisco and Municipal to make the Schematic Design Submission as presented at the building committee meetings at the total project budget of \$33,705,396.00 as presented today. The motion was seconded by Corey. All present voted approval.

Motion to adjourn by Corey and seconded by Elia.

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Commission constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Committee as to the completeness or accuracy of such statements.