

**WOBURN REDEVELOPMENT AUTHORITY
APPROVED MEETING MINUTES**

Virtual Meeting via Zoom Platform
Tuesday, August 16, 2022

Chairman Don Queenin called the meeting to order at 5:00 p.m. and asked WRA Administrator Tina Cassidy to call the roll.

Members Queenin, Wayne McDaniel, and Mark Kiklis were in attendance. Also in attendance were Administrator Cassidy and City Councilor Jeff Dillon.

1. Request for permission to host special concert on Sunday, September 11, 2022 / The BrickYard Restaurant

Cassidy explained that Mr. Nick Leo of The BrickYard has filed a request for permission to hold a benefit concert on September 11th, as he did last year. The Lease between the Authority and The BrickYard lists specific dates on which concerts and movies can be held, and an amendment to the lease will need to be executed if the Authority grants permission.

Queenin noted the benefit concert held by the BrickYard was a success last year and welcomed their application.

Cassidy stated that four entities benefitted from last year's concert including the Woburn Police and Fire Departments. Responding to question from Queenin, Cassidy said there were no issues or problems with last year's concert.

Queenin asked if other members of the Authority had any questions or concerns.

MOTION by McDaniel to authorize an amendment to the Lease with the BrickYard Restaurant to allow use of Marlowe Park for a benefit concert on Sunday, September 11, 2022 from noontime to 9:00 p.m., seconded by Kiklis. ROLL CALL VOTE ON THE MOTION: Kiklis, Queenin, and McDaniel in favor, none in opposition. Motion carried 3-0.

2. Discussion of application for sign grant funding / Brums Outfits Boutiques

Cassidy explained that the Authority has received an application from Brums Outfits requesting grant funding for a sign. The company currently has a store on Montvale Avenue but will be relocating to 170 Main Street. The 170 Main Street building has two facades that face the street, and funding is being requested for a sign for the front façade. The application is complete and the low bid for the sign was \$2,993.75. The applicant is seeking a 50% grant (\$1,500) and staff supports the request.

Queenin reminds members that there was discussion about this application at the last meeting, insofar as the fact that the location at 170 Main Street is outside of what has historically been the target area for sign grants. He recapped that after hearing details, members were supportive of the notion of considering the application despite the store's "non-target area" location because the property is situated on a main downtown street, is highly visible, and the building in need of improvement.

MOTION by Kiklis to approve \$1,500 in funding for a sign grant for Brum’s Outfits Boutiques at 170 Main Street, seconded by McDaniel. ROLL CALL VOTE ON THE MOTION: Kiklis, McDaniel, and Queenin in favor, no one in opposition. The motion carried 3-0.

Queenin asked if there was any other business for the Board to conduct. Cassidy stated that she would like to get a sense from the members as to whether they will support granting a façade improvement loan to the owner of 170 Main Street as well. The owner has filed an application and would be seeking funding for replacement/repair of the front door and painting of the exterior. It was the consensus of members that they would endorse a loan application (maximum award is \$15,000), and Queenin added that support would be contingent on ensuring the Authority’s interest in the loan was properly secured from a legal perspective and all details about billing and payments handled by appropriate staff. Cassidy stated she would be working with the City Solicitor relative to securing the loan, and confirmed that WRA staff can manage the billing/payment/crediting part of the loan on an on-going basis.

Queenin asked if there was any other business to be discussed. There was none.

MOTION made by McDaniel to adjourn, seconded by Kiklis. ROLL CALL VOTE ON THE MOTION: Kiklis, McDaniel, Queenin in favor, none in opposition.

The meeting was adjourned at 5:13 p.m.

Table of Documents Used and/or Referenced at Meeting

Draft Lease Amendment #6 between the Redevelopment Authority and ANR Restaurants LLC
Storefront Façade Loan and Sign Grant Application from Brums Outfits Corp. for \$1,500 in grant funding for a wall sign at 170 Main Street

Respectfully submitted,

Karen Smith

Karen Smith