



City of Woburn, Massachusetts
CONSERVATION COMMISSION

City Hall, 10 Common Street
Woburn, Massachusetts 01801-4139

(781) 897-5933

**APPLICATION FOR PERMIT/DETERMINATION
WOBURN WETLANDS ORDINANCE**

- Filed with:** **Notice of Intent (NOI)**
 Abbreviated Notice of Resource Area Delineation (ANRAD)
 Request for Determination of Applicability (RDA)

1. Name of Applicant: _____

Address: _____

Telephone number: _____

Email address: _____

2. Property Owner(s)*: _____

Address: _____

Email address: _____

**Name(s) and address(es) under which title to property is recorded at Registry of Deeds.
Attach additional sheets if necessary.*

3. Location of site where work is proposed (address): _____

City of Woburn Assessors Map: _____ **Block:** _____ **Lot:** _____

4. Briefly describe the proposed work:

5. Are there any impediments to accessing the site? _____

If yes, what are they (fence, dog, topography, etc.)? _____

**If yes, what arrangements have been or will be made to ensure that the
Conservation Commission members and designated representatives have safe and
easy access to the site?**

6. Do you understand that notification of this application and the Public Hearing will be published in a newspaper of local circulation at your expense? _____

7. How much is the filing fee, for this project, under the local ordinance? _____
(See the Fee Schedule). Make check payable to the City of Woburn.

8. Prior to filing this application, you must prepare an abutters list and submit it to the City Assessor's Office for certification. This list must be certified by the Assessor no more than 45 days in advance of the submission of this application to the Conservation Commission. Is the certified abutters list included with this application? _____

NO LATER THAN 14 DAYS PRIOR TO THE DATE OF THE PUBLIC HEARING: the Applicant shall notify the abutters on the certified abutters list, that an application has been filed with the Conservation Commission using the Notice to Abutters Form. FAILURE TO DO THIS MAY RESULT IN THE DELAY OF THE OPENING OF THE PUBLIC HEARING.

NO LATER THAN 3 BUSINESS DAYS PRIOR TO THE DATE OF THE PUBLIC HEARING: the Applicant shall submit evidence of abutter notification to the Commission. This evidence of notification may be in the form of certified mail receipts ("green cards"), certificates of mailing, or if hand delivered, signed and dated receipts from abutters. FAILURE TO DO THIS MAY RESULT IN THE DELAY OF THE OPENING OF THE PUBLIC HEARING.

I hereby certify, under the pains and penalties of perjury, that the contents of this application are true and complete.

Signature of Applicant Date

By signing this application the owner grants permission to the Conservation Commission for its members and designated representatives to enter upon the premises of the site.

Signature of Owner Date

Waiver

If the next regular meeting of the Conservation Commission is not scheduled within 21 days of the submission of this application, or if the agenda for the next regular meeting is full, I agree to allow the Public Hearing to be scheduled for a later date, provided that it is no later than 30 days from the date of the submission of this application.

Signature of Applicant Date