

**COMMITTEE ON PERSONNEL  
MONDAY, MAY 23, 2022, at 6:32 p.m.  
WOBURN CITY HALL  
CITY COUNCIL CHAMBERS**

Voting Members present: Chair Joanne Campbell, and Councilor Joseph Demers, and Councilor Jeffrey Dillon

Non-voting members present: President Michael Concannon, Councilor Lou DiMambro, Councilor Charles Viola, Councilor Richard Gately, and Councilor Darlene Mercer-Bruen.

Absent: Councilor Robert Ferullo

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**Reading of previous meeting minutes and approval:** Motion made by Councilor Demers and seconded by Councilor Jeffrey Dillon to waive the reading of and to approve the minutes of the meeting of May 9, 2022; all in favor, 3-0.

**Appointment of Seth Libert as a Trustee of the Woburn Public Library:** Chair Campbell asked Mr. Libert why he is interested in joining the Woburn Public Library Board of Trustees. Mr. Libert said he is fairly new to Woburn, having lived here for 7-8 years. He said his father-in-law is here and he is a fourth generation Woburnite. He said he lives on Arlington Road and he goes to the library often. He said he has always loved reading and learning. He said he served on the committee that helped with library expansion project. He said he is aware of the library's financial situation because he works as a first Vice-President for Morgan Stanley. Chair Campbell asked if Mr. Libert has plans or goals once he joins the board. Mr. Libert said he does not have any specific plans. He said his primary interests would lie on the financial side. He said he does have access to accounts. He said he wants to get an idea of what the financial look like. He said he would like to see the library make some more money. He said the earnings situation could perhaps use a little oversight. Councilor Demers said he has requested of all the appointees to the library board that they be cognizant of transparency and adherence to the Open Meeting Law. He said the community made a very large investment into the library and he wants to make sure the library board of trustees conducts its business with transparency. Councilor Dillon thanked Mr. Libert for his willingness to join the library board. He said he is the City Council's liaison to the library. He said he is a long-time volunteer there. He said the library is an important part of the community. He said when you walk through the door, everyone is welcoming. He said it is important to him that the library has a great group of trustees. He said he thinks Mr. Libert will be a wonderful addition to the board. He said he thinks Mr. Libert's background in finance will be an important asset. Councilor Mercer-Bruen thanked Mr. Libert for stepping up to join the board of trustees and wished him luck. Mr. Libert said he is looking forward to joining the board. Councilor DiMambro welcomed Mr. Libert aboard. He said he wishes him well. Motion made by Councilor Demers and seconded by Councilor Campbell that the nomination of Mr. Libert to the Woburn Public Library Board of Trustees "ought to pass;" approved, 3-0.

**Reappointment of James T. Shattuck as the Sealer of Weights and Measures:** Chair

Campbell said she wanted to invite Mr. Shattuck to this meeting mostly for the benefit of the new members of the council. She asked Mr. Shattuck to tell the committee what he does. Mr. Shattuck said he was born and raised in Winchester and started working for the town of Winchester in 1987 in the Engineering Dept. He said he got the job as Sealer of Weights & Measures in 1997. He said he has served the town of Winchester in that capacity for 25 years. He said through his work in Winchester he got to know Woburn City Engineer Jay Corey and Brett Gonsalves, formerly of the Woburn Engineering Dept. He said the city of Woburn was looking for a Sealer and he was hired and is under the direction of the Engineering Dept. He said he is in Woburn quite a lot. He said the Sealer is required to check every gas station, meter, oil truck, and scale in the city for accuracy and submit a certified record to the state. He said he collaborates with other Sealers in the Eastern Massachusetts, and he is also a member of a national group of Sealers. He said there are annual inspections. He said he represents both the consumer and the merchant. He said he has his own equipment. He said his role is to make sure when someone pays for a gallon of gas, they get a gallon of gas. He said every measure must be within a certain tolerance. He said he also checks for skimmers on the devices he measures. He said most of the devices he measures in Woburn are gas pumps. He said there is an array of technology. He said some companies have equipment that is modern and others have equipment that is more antiquated. He said he is required every year to submit an annual report. He said he measures scales at supermarkets. He said he is required to put a sticker on each device. He said he usually measures gas stations in the summer and scales in in the fall and winter. He said he has to measure oil trucks. He said he keeps track and charges a fee. He said the money goes to the Engineering Dept. He said in 2021 he measured 689 devices that resulted in \$20,735 in fees, about \$7,000-\$8,000 of which is pending. Councilor Dillon said he thinks Mr. Shattuck does a great job for the community. He asked how many businesses are in compliance. Mr. Shattuck said during his first year on the job there was a lot of catching up, and he had to bring back a lot of devices that were not in compliance. He said he has never found anything really out of whack. Motion made by Councilor Demers and seconded by Councilor Dillon that the re-appointment of James Shattuck as the Sealer of Weights and Measures “ought to pass;” approved, 3-0.

**Motion made by Councilor Demers and seconded by Councilor Dillon to adjourn;** all in favor, 3-0. Chairman Campbell adjourned the meeting at 6:48 p.m.

Attest: \_\_\_\_\_  
Gordon Vincent  
Clerk of Committees