

**COMMITTEE ON PERSONNEL
MONDAY, NOVEMBER 21, 2022, at 6:34 p.m.
WOBURN CITY HALL
CITY COUNCIL CHAMBERS**

Voting Members present: Chair Joanne Campbell, and Councilor Joseph Demers, and Councilor Jeffrey Dillon

Non-voting members present: President Michael Concannon, Councilor Lou DiMambro, Councilor Charles Viola, Councilor Richard Gately, Councilor Darlene Mercer-Bruen, and Councilor Robert Ferullo

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Reading of previous meeting minutes and approval: Motion made by Councilor Demers and seconded by Councilor Jeffrey Dillon to waive the reading of and to approve the minutes of the meeting of October 11, 2022; all in favor, 3-0.

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Order for Committee on Personnel to fill the vacancy on the Woburn Recreation

Commission: Chair Campbell said the committee has received six resumes from people who are interested in being appointed to the Recreation Commission. She said she is thinking the committee can conduct interviews at the next committee meeting. President Concannon asked if the committee wants to meet as a committee of the whole. Chair Campbell asked if the council wants to pare the field to three or four finalists. Councilor Dillon said he does not feel that is necessary. Councilor Demers said he also does not feel that is necessary. Councilor Dillon said there are excellent candidates. Chair Campbell asked the clerk to send copies of the candidates' resumes to every member of the council. President Concannon asked when the committee wants to interview the candidates. Chair Campbell said she would like to interview the candidates at a meeting in December. Councilor Demers said the committee could meet as a committee of the whole. President Concannon asked if the committee wants to prepare questions before the meeting. Councilor Demers said the committee typically prepares several common questions to ask of the candidates. He said he thinks consistency with that format is important. Chair Campbell said she will prepare approximately 10 questions that she will send to councilors Dillon and Demers. President Concannon asked if it would be prudent to communicate with the Human Resources Director, as a courtesy. Councilor Dillon asked if would also be appropriate to notify the Recreation Director. President Concannon said he is more concerned about involving the Human Resources Director, as she is new to her job. Councilor Dillon said it would be nice if the Recreation Director had some input, but that is not how the City Charter is set up. President Concannon said the committee can certainly invite the Recreation Director to the meeting, but that would be up to the committee. Councilor Demers said he does not think that is necessary. Councilor Dillon said all the candidates are strong. Councilor Ferullo asked if the Recreation Director works for the Recreation Commission or if there is another arrangement. Councilor Demers said the Recreation Director works for the Recreation Commission.

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Motion made by Councilor Demers and seconded by Councilor Dillon to adjourn; all in favor, 3-0. Chairman Campbell adjourned the meeting at 6:40 p.m.

Attest: _____

Gordon Vincent
Clerk of Committees