

**CONFIDENTIAL – Not for Public Display**

**MEETING OF THE  
CITY OF WOBURN  
COMMITTEE ON PERSONNEL  
MARCH 25, 2014 – 9:36 A.M.  
COMMITTEE ROOM  
WOBURN CITY HALL**

Attending Members: Alderman Mark Gaffney, Alderman Michael Anderson and Chair  
Alderman Rosa DiTucci

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Motion was made and seconded to enter into Executive Session per M.G.L. 30A, Section 18, #2. Roll Call Vote: Alderman Anderson -Yes; Alderman Gaffney -Yes; Chair DiTucci -Yes

**EXECUTIVE SESSION: Discussion relative to the appointment of a new City Auditor and develop a plan for interview process.**

Alderman Anderson thought the City Auditor’s statement of the questioning consistently to be fair was interesting; that the end of the process, they should not rate; and that they can’t rate until after all are interviewed. Alderman Gaffney spoke of hiring/interview and was told that “you’ll know”; Chair DiTucci suggested that they come up with questions 1, 2, 3,...; that as you interview, you get smarter with the questions; explained her experience; that they will whittle down to 10 candidates, noting that it’s the intangibles. The committee spoke of allowing perhaps one-half to one hour for each candidate; reviewed draft Interview Questions (per marked up draft attached hereto), the proposed questions were discussed with examples of possible responses; with some questions being reworded; and that goal was to review the revised list of questions and meet again on Friday, March 28, 2014 at 11:00 pm. The matter was left in committee

Motion was made and seconded to exit Executive Session. ROLL CALL: Alderman Anderson – Yes; Alderman Gaffney-Yes; Chair DiTucci – Yes. The Vote was all in favor, 3-0. The meeting reconvened in open session.

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Motion was made and seconded to ADJOURN, all in favor, 3-0. Meeting ADJOURNED at 11:17 a.m.

A TRUE RECORD ATTEST:

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Patricia Bergeron George, Clerk of Committees