

CONFIDENTIAL – Not for Public Display

**MEETING OF THE
CITY OF WOBURN
COMMITTEE ON PERSONNEL
MARCH 28, 2014 – 11:15 A.M.
COMMITTEE ROOM
WOBURN CITY HALL**

Attending Members: Alderman Mark Gaffney, Alderman Michael Anderson and Chair
Alderman Rosa DiTucci

Motion was made and seconded to enter into Executive Session per M.G.L. 30A, Section 18, #2. Roll Call Vote: Alderman Anderson -Yes; Alderman Gaffney -Yes; Chair DiTucci -Yes

EXECUTIVE SESSION: Discussion relative to the appointment of a new City Auditor and develop a plan for interview process. Chair DiTucci passed out revised draft questions; stated that they are down to forty questions; that one-half hour doesn't seem 'do-able'; and that they should pare down to fifteen questions, to which Alderman Anderson suggested that maybe not decide until we know how many candidates. Chair DiTucci has spoken with Jan Cox of Human Resources; that there are only a few resumes at this point; that the candidates to be interviewed are chosen by the Personnel Committee; and that we want more than three candidates. Alderman Anderson stated that they agree to keep to the questions and not follow the thread; that we should split the questions into to sets: 1) Personnel Committee; and 2) Committee of the Whole; and that after reviewed, have pared down to twenty-five questions; and thinks that forty-five minutes each candidates during the day, suggesting 3:00, 4:00; and 5:00. There was a discussion of using a ranking system as a guide; perhaps change the word 'rank' to 'notes' or 'comments'. Alderman Anderson suggested that the ranking system be used as a guide to remind and keep track. Chair DiTucci noted that President Haggerty is pushing for a ranking system; that there are inherent issues with using a ranking system; and that when the full Council decides, she won't recommend. Alderman Gaffney stated that someone in accounting may not need to be well rounded. The matter was left in committee.

Motion was made and seconded to exit Executive Session. ROLL CALL: Alderman Anderson – Yes; Alderman Gaffney-Yes; Chair DiTucci – Yes. The Vote was all in favor, 3-0. The meeting reconvened in open session.

* * * * *

Motion was made and seconded to ADJOURN, all in favor, 3-0. Meeting ADJOURNED at 12:09 p.m.

A TRUE RECORD ATTEST:

Patricia Bergeron George, Clerk of Committees