Woburn Public Library Board of Trustees

JUNE 2026 MEETING MINUTES

Date: June 9, 2026 **Time:** 5:30 PM

Location: Richard J. Mahoney Program Room

Call to Order

Trustee Lipsett calls to order meeting at 5:35 PM

Attendance

Trustees
Emily Lipsett – President
Meg Meaney - Vice President
Meg Dunn - Clerk
Caroline Peary
John Garcia

Absent Trustees
Larry Rideout
Seth Libert – Treasurer
Kathy Lucero

Attendees
Hermayne Gordon - Director
Megan Kass - Assistant Director
Michelle Daly - Bookkeeper

Audience: 1
Bill Pappalardo, *Councilor Ward 2*

Approval of Minutes

Trustee Garcia motions to approve May 2026 Trustee Meeting minutes, Trustee Peary seconds motion, vote 5-0 in favor, motion passes**.**

Director's Report

Director Gordon reviews highlights from the printed report available at the meeting.

Committee Reports

Archives – Emily Lipsett, Meg Meaney

Director Gordon presents a pilot proposal for research and documentation of a Library painting. The Library Archivist, Jena Saul, joins the meeting to advocate for the proposal and explain the significance to have the research, historical documentation and value of paintings. This proposal is for one painting. The trustees agree to have the one piece evaluated and will consider future services for additional paintings.

Trustee Meaney motions to approve the pilot proposal for up to $3,000.00, Trustee Garcia seconds motion, vote 5-0 in favor, motion passes.

Building and Grounds – Larry Rideout, Meg Dunn

Intercom system – there will be an additional cost to have all the telephone lines combined into the system, the initial funding approved for the intercom system will cover this cost. The continued yearly cost will be incorporated in the capital budget for the next fiscal years.

Finance and Audit– Larry Rideout, Seth Libert, John Garcia

Bookkeeper Daly reports the investments had approximately a 2% increase.

Unfinished Business

The couple requesting the small private wedding ceremony at the Library met with Director Gordon. They proposed September 6, 2026 as the date for the ceremony, the Director is working on scheduling personnel for the date.

Assistant Director Kass reports on the new website status.

Other Business

Director Gordon states that the Library is being considered to be a site for Project Bread a Summer Eats program.

The date for the next Trustees meeting will be September 15, 2026, the third Tuesday of the month.

Adjournment

Trustee Garcia motions to adjourn meeting at 6:46 PM, Trustee Peary seconds motion, 5-0 in favor motion passes.

Next meeting: September 15, 2026 at 5:30 PM **Minutes submitted by**: Michelle Daly, Bookkeeper